NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
NOVEMBER 7, 2022

Chairman Al Geosits called the meeting to order at 7:30 PM followed by the Pledge of Allegiance and a moment of silence. In attendance were Supervisors Dennis Klusaritz, and Ronald J. Heintzelman, Attorney Thomas Dinkelacker, Manager Randy Cope, Engineer Steve Gitch, Zoning Officer Jeff Mouer, Administrative Assistant Jess Koenig and Secretary/Treasurer Brenda Norder.

APPROVAL OF PREVIOUS MINUTES
Upon motion by Al Geosits, seconded by Dennis Klusaritz, the minutes of the Board of Supervisors Meeting of October 3, 2022 and the Budget Workshop of October 12, 2022 were approved. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

EXECUTIVE SESSION
An executive session was held November 7, 2022 from 6-7:15 PM to discuss purchase of real estate, litigation matters, enforcement actions, and legal issues.

ANNOUNCEMENTS
1. The Township Offices will be closed Thursday and Friday November 24th & 25th for the Thanksgiving holiday.

TREASURER'S REPORT
Upon motion by Dennis Klusaritz, seconded by Al Geosits, the October Treasurer's report and checks 17633 - 17703 were approved as presented. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

OLD BUSINESS: No Old Business

NEW BUSINESS:

RESOLUTION 11-07-22 WATSON LOT LINE ADJUSTMENT
Michael Houseton, on behalf of Watson, presented the Watson Lot Line Adjustment Plan to the Board. Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board approved Resolution 11-07-22 conditionally approving the Watson Lot Line Adjustment Plan as a Preliminary/Final Lot Line Adjustment Plan. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

KIDSPEACE PLAN DEVELOPMENT SCHEDULE
Attorney Jackson Eaton submitted a schedule of improvements with regard to the KidsPeace phased preliminary development plan (approved August 19, 1998, revised August 3, 2005). Upon motion by Ronald J. Heintzelman, seconded by Dennis Klusaritz, the annual update of the schedule of improvements was approved. A copy will be placed in the minute book. Roll call: Al Geosits – yes; Ronald J. Heintzelman - yes; Dennis Klusaritz – yes.

- Brian Horwith, Springfield Dr., Coplay, asked if Attorney Eaton could give a summary overview of what the project is and how much of the project is currently outstanding.
- Tom VanVreede, Church Dr., Coplay, inquired if the project has to build to current codes since it was originally approved many years ago.

TRAFFIC CONTRIBUTION MARY ANN'S PLAZA TRAFFIC SIGNAL

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board authorized the Treasurer to disperse a check in the amount of $28,722.39, fulfilling its obligation of paying the balance of the monetary contribution toward the traffic signal at the intersection of Schneck Road and Route 873, as outlined in the Contribution Agreement dated March 2018. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

EXONERATION OF TAXES VETERANS R.E. TAX EXEMPTION

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board approved the notice from the Lehigh County Assessment Appeals Office, on behalf of Edward Cerra Jr. for exoneration from collection of his Real Estate property tax, as qualified applicants for Veterans Real Estate Property Tax Exemption, effective July 1, 2022. A refund of $118.37 will be issued to Mr. Cerra. Roll call: Al Geosits – yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

REDUCTION IN SEWER REQUEST

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board approved an adjustment in the sewer bill for account 1076500 to reflect an NBMA adjustment to the same account. A credit of $54.00 will be applied to account 1076500. Roll call: Al Geosits - yes; Ronald J. Heintzelman - no; Dennis Klusaritz - yes. There were no public comments on this item.

RESOLUTION 11-07-22A BUDGET REVISIONS

Upon motion by Dennis Klusaritz, seconded by Al Geosits, Resolution 11-07-22A was adopted. Resolution 11-07-22A approved a revision to the 2022 budget to reallocate a total of $15,000.00 in funds as follows:

> $10,0000.00 of funds from the General Fund account 400.1500 (Office Clerk), and $5,000.00 of funds from the General Fund account 429.1100 (SEO S. Bieber) to the following account:
>
> General Fund account 427.2000 Recycling

Roll call: Al Geosits – yes; Ronald J. Heintzelman – yes; Dennis Klusaritz – yes. There were no public comments on this item.

APPLICATION TO JOIN NORTH WHITEHALL TOWNSHIP AGRICULTURAL SECURITY AREA

The Manager received the following proposal for addition to the North Whitehall Township Agricultural Security Area:

Mary Ann Wagner	2652 Neffs Laurys Rd.	61.367acres +/-

MANAGER'S REPORT
Mr. Cope reported on the following:

- **2023 BUDGET PRESENTATION**
  Mr. Cope gave a brief summary of the proposed 2023 budget including new line items, increased funding or revisions.

- **TENTATIVE BUDGET ADOPTION & ADVERTISEMENT**
  Upon motion by Ronald J. Heintzelman, seconded by Al Geosits, the Board tentatively adopted the 2023 proposed budget and authorized the advertisement of same as being available for public inspection. Adoption of the budget is scheduled for December 5, 2022. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.
  Tom VanVreede, Church Dr., Coplay, asked for a clarification on the General Fund balance for 2023.

- **AUTHORIZATION TO ADVERTISE FOR EMPLOYMENT POSITIONS**
  Upon motion by Ronald J. Heintzelman, seconded by Al Geosits, the Board granted authorization to advertise for the 2023 budgeted positions of Finance Director, Codes Enforcement Officer and Full-time Receptionist. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- **AUTHORIZATION OF VEHICLE PURCHASE LETTER OF INTENT**
  Upon motion by Ronald J. Heintzelman, seconded by Al Geosits, the Board granted approval to the Manager to author a Letter of Intent to purchase a single dump truck to replace truck #5. Roll Call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- Upcoming meetings and events are scheduled as follows:
  Election Day - Tuesday, November 8
  Ironton Rail Trail Meeting – Tuesday, November 15 at 7:00 PM
  Planning Commission – Tuesday, November 22 at 7:30 PM
  Yard Waste Site Closed – November 24th through November 26th.
  Board of Supervisors – Monday, December 5th at 7:30 PM
  Tree Lighting Ceremony – Sunday, December 11th 5:00 PM – 7:00 PM
- Reviewed the DCNR grant that has been submitted and what the proposed project includes.
- Reviewed Public Works shop improvements.
- Reviewed continued partnership between Public Works and LCTI with the Neffs Pool and building demolitions. Demolition is anticipated to commence in January.
- Announced Barry Isett has been engaged to study the Neffs Church intersection and provide design alternatives.
- Announced that starting in January the Township will be working with KCE to create an interactive Zoning Portal and interactive Stormwater webpage that will be available to the public.
- Reviewed where we are in the process of the Township Building renovations and that the overall goal of the renovations is to provide the Township with growth flexibility over the next 10-15 years.

- Announced the Ironton Rail Trail Locomotive is going to be moved to the Levans Road trailhead due to vandalism at the current location.
- Reviewed the new Yard Waste sticker process for 2023.
  Leonard Nuss, Old Post Rd. Coplay, inquired if the current Yard Waste cards would no longer be valid in 2023.
- Announced the Township should have the easements for the Park Valley Road Bridge completed by next week.
- Announced North Whitehall Township was nominated for the 2022 LVPC Community of Distinction Award for our commitment to planning excellence, innovation and municipal cooperation. The City of Easton and Upper Saucon Township were also nominated for the award and the winner will be announced at the LVPC Awards banquet on Tuesday, November 15.

SOLICITOR'S REPORT
Attorney Dinklelacker reported on the following:

- The easements for Clearview Road and Gristmill Road have been completed.

COMMENTS FROM THE FLOOR:

- Supervisor Dennis Klusaritz inquired about the status of the Townships current diesel supply due to possible shortages in the area.
- Tom VanVreede, Church Dr., Coplay, inquired about pipes that were seen on Clearview Road and if these pipes were going to be used for repairs and if the road would be shut down due to these repairs.
- Lynne Allen, Donna Dr., Coplay, thanked the Board for the white guide lines on Clearview Road. She stated the were very helpful in navigating the road in the fog. She also inquired if there was a reason leaf collection has been delayed in Laurelwood.
- Rich Semmel, Clearview Road, Coplay, inquired how the review of the Fair Housing Act went.

ADJOURNMENT Meeting adjourned at 8:23 PM.

Respectfully Submitted,

Jessica Koenig, Administrative Assistant and

Brenda Norder, Secretary/ Treasurer